

**Maine
DeMolay
Association**

**2009 Conclave
Registration
Guide**

General Information

Dates: Friday, Saturday, and Sunday, June 26, 27 and 28

Location: Colby College, Waterville, Maine

Contact:

Dad Dana W. (Duke) Ryder	Dad Jake Roberts
Co-Conclave Director	Co-Conclave Director
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Registration Process

This year we again will have online registration. For those that are unable to do this you can mail your completed registration forms for DeMolays and Advisors to Dad Duke by 6/6/2009. PAYMENT FOR ALL REGISTRANTS WILL BE MADE WITH ONE CHECK FROM THE CHAPTER AT CHECK-IN.

Maine DeMolays, visiting DeMolays and Advisors:

The cost for registration is \$125.00. The tuition fee includes a DeMolay Conclave shirt, use of facilities, and six meals including the banquet, each explained in further detail below.

A DeMolay/Advisor registration form is attached to the end of this guide. Please submit registration form, accompanied by check or money order (made payable to your individual chapter) to your Chapter Advisor. Your Chapter Dad will then register you online. Visiting DeMolays and Advisors can register online or may complete registration and mail directly to Dad Ryder's address shown above.

Guests:

DeMolays and Advisors are encouraged to invite their families to attend the Saturday night banquet and installation. Overnight accommodations will be available, on a limited basis, for guests on Saturday night only. Housing will be segregated, visiting minors (including Rainbow), must be accompanied by a responsible adult. **We ask that all guests register online.**

Individual/Parental Consent Forms

ALL DEMOLAYS AND ADVISORS MUST HAVE A COMPLETED MEDICAL FORM UPON CHECK-IN. Consent forms maintained by an individual chapter for its members will be accepted, subject to approval by the Conclave Director. A consent form is attached to the registration guide, if needed. No DeMolay under the age of 18 will be allowed to check in without a valid consent form.

Conclave Policy

- Conduct:** All DeMolays are expected to conduct themselves according to the 7 Cardinal Virtues. Doing otherwise would be detrimental to both yourself and the Order as a whole.
- Advisors:** One advisor must be present for each five DeMolays registered. This policy will be strictly enforced, so to avoid registration problems, contact the Executive Officer if you anticipate not being able to satisfy this requirement. All Advisors, but especially Chapter advisors, will be responsible for monitoring the DeMolays from their chapter at all times.
- Alcohol/ Drugs:** The zero tolerance policy will apply at Conclave, as it does at all DeMolay events. DeMolays caught with any drugs or alcohol will be immediately sent home.
- Leaving Conclave:** After arriving at Conclave, all DeMolays and Advisors are to remain on campus throughout the entire weekend. Requests for emergency leave must be made through the Chapter Advisor, who should then clear it with the Executive Officer. **ALL DeMOLAYS COMING IN PERSONAL VEHICLES WILL TURN THEIR KEYS IN TO THE CHAPTER DAD ADVISOR FOR THE DURATION OF CONCLAVE. ANYONE LEAVING THE CAMPUS WILL BE SENT HOME PERMANENTLY.**
- Pets:** Pets will not be permitted at Conclave.
- Telephones:** As most DeMolays and Advisors have cellular phones, all Colby College phones are off limits. Common area phones in the residence halls are only to be used to contact Colby College staff.
- Smoking:** No smoking is allowed in any of the buildings at Colby College.
- Emergencies:** In case of an emergency, Conclave attendees can be contacted by calling the Colby College switchboard at (207) 872-3000.

Conclave Equipment Checklist

The following is a partial list of items you should plan to bring to Conclave. Always be sure to lock any valuables that are brought in an advisor's car.

- Linens:** **No** linens will be provided. Please bring sleeping bag or sheets/blanket, pillow/pillow cases, and towels.
- Clothing:** Formal outfit (slacks, shirt, tie, jacket, shoes) for opening ceremony, banquet, installation, and dance; athletic clothes, including shorts, sweats, sneakers; swim trunks; casual outfit for Sunday morning.
- Toiletries:** Soap, razors, toothbrush, toothpaste, deodorant, etc.
- Cash:** Cash for soda, DeMolay and More Store, etc. **PLEASE BRING QUARTERS!**
- Other:** Fans, rituals, umbrellas, chapter banners, etc.
- NOTE! NO BOOM-BOXES ...WALKMANS & CLOCK RADIOS ARE OK**

Conclave Check-In

Check-in for DeMolays and Advisors will be held between 10:00AM and 12PM on Friday, June 26, 2009. Please make every attempt to arrive within this time frame so that the rest of the afternoon and evening can remain on schedule. If you know in advance that you will be late, please call Dad Duke Ryder at 207-229-2814. Check-in will be at Pierce Lounge. Since all registrations will have been submitted online in advance, we ask that only one advisor and one DeMolay enter the check-in area to pick up the packets of materials for the weekend. The packets will consist of a Conclave directory, schedule, meal badge, gift, and Conclave 2009 shirt.

Overnight guests on Saturday will register at Pierce Lounge as well. Check-in time will be between 3:30 and 4:00PM on Saturday, June 27, 2009. Guests attending only the banquet are to pick up their tickets at the banquet door.

Residence hall room assignments will be distributed upon check-in. Keys for residence hall rooms will be issued to attendees by the Conclave Housing Director. The charge for lost keys is \$50. **Each Chapter Dad is responsible for collecting and returning the keys prior to leaving!**

DeMolay and More Store

Once again, the store will be open for business at Conclave. We will continue to make every attempt to keep the store as conveniently located as possible, and we will be posting the hours in a visible location. As usual, there will be a great selection of shirts, pins, Rituals, handbooks, and other DeMolay paraphernalia as well as cold soda. The store will also be the headquarters for lost and found.

Competitions

Ritual: ALL DEMOLAYS NEED TO KNOW THEIR RITUAL PARTS BEFORE ARRIVING!

NOTE: In Recent years, DeMolays have signed up in advance to do two or three ritual parts. At the time of the Ritual Competition, many have not shown up to compete in a selected part, or have changed their minds and gone to do a completely different part. This puts the judges in a very difficult position and makes the competition go longer into the night than is necessary. WE URGE ADVISORS TO WORK WITH THEIR MEMBERS CAREFULLY IN SELECTING THE PARTS EACH DEMOLAY WILL COMPETE IN.

Ritual is the backbone of our Order and every effort should be made to achieve the best possible delivery of each Ritual part. Judging will be strict and no less will be required than in open chapter. A satisfactory performance will be required for a trophy in Ritual.

Any active DeMolay, who fails to fulfill their proper ritual requirement on Friday night, will not have their sporting points that they have accrued count towards "Best Chapter at Conclave."

****This year we'll be following the same guidelines, but the chapter advisors will be able to make exceptions based on their knowledge of the members experience with ritual.****

Due to installations occurring in April, May and June, the cut off date will be as of April 1st. This means that whatever office you held prior to April 1st, which will be the office you will put as current office held. This would also apply to all other officers when filling out the registration form for ritual parts. The April 1st cut off date applies to both ritual and sports that includes age related categories.

More rules and things to think about!

1. Learn your ritual now do not wait until the day before to start. Most Chapters will have an installation after April 1st which means you should all ready know your ritual.
2. Sign up for ritual as soon as you receive the registration forms.
3. Advisors need to consult with each Chapter member to be sure they are doing the part they are capable of doing.
4. Date you joined DeMolay MUST be on registration form.
5. Advisors are instructed to judge your performance on ritual your have learned. They are instructed to write Does Not Qualify on any member that goes into a ritual room unprepared. If you know the ritual and struggle that is a lot better than walking in saying "I don't know any of it". You will not be allowed to read any part for the sake of reading it.
6. Plan your evening out. Look at the list of ritual parts and determine the number of competitors in each part. All lists will be available at the beginning of Ritual competition. Location TBA.
7. Flower Talk and Ceremony of Light will be in Theatre. All others will be in Dorm rooms as indicated.
8. All advisors have the list of competitors. Please respect them as they sit and wait for each DeMolay to complete his part. Please don't wait until the end to go do your parts. The rooms get warm in the Dorm!!

Guidelines: All events will be categorized as non-exempt, and competition will be open to all attendees. Points will be awarded for 1st, 2nd and 3rd place.

Current Jurisdictional Councilors may only compete in the following: Master Councilor, Flower Talk, Ceremony of Light, Father's Talk and the Magnificent Seven.

All members are to do there current office and above.

Present and Past Master Councilors can only do the following parts:

1. Master Councilor
2. Fathers Talk
3. Flower Talk
4. Magnificent Seven
5. Ceremony of Light
6. Master Inquisitor
7. Orator
8. Jacques DeMolay

Scoring: Delivery will be judged on verbal accuracy and effectiveness. Judges will rank each participant before they leave the room, and will select the first, second, and third place finishers, when appropriate (remember, only satisfactory performances will qualify). Conclave shirts will be required attire for the Ritual events.

If you joined DeMolay after January 1, you do not have to participate. You are encouraged to do so and are eligible to attempt up to 3 parts.

If you joined before January 1, you are required to attempt at least 1 part. You are eligible to attempt up to 3 parts.

If you joined before January 1, and have attained the office of Master Councilor, you are required to attempt 2 parts. You are NOT eligible for preceptor parts. You are eligible for up to 3 parts and are highly encouraged to attempt the Master Councilor part.

Points for events will be credited as follows:

1st Place = 6 pts. / 2nd Place = 5 pts. / 3rd Place = 4 pts.

Events:

- Master Councilor** - Initiatory Degree, from "My friends, I welcome you"; Obligation, through "you are starting from the East"; and DeMolay Degree, entire 4th section.
- Senior Councilor** - Opening, closing, opening part for public installation and Initiatory Degree.
- Junior Councilor** - Opening, closing, opening part for public installation and Initiatory Degree.
- Senior Deacon** - Initiatory Degree, "My friends, your desire to join".
- Marshal** – Opening line, Initiatory Degree, "My friends, I have been directed".
- Chaplain** – Opening, closing and the 9:00 interpolation prayers.
- Orator** - DeMolay Degree, 1st and 3rd sections.
- Preceptors** - Initiatory Degree, each station individually.
- Obligations** - Initiatory and DeMolay Degree obligations, not including queries.
- Flower Talk** - Current ISC Monitor of Ceremonies.
- Ceremony of Light** - Current ISC Monitor of Ceremonies.
- Master Inquisitor** - DeMolay Degree.
- Senior Inquisitor** - DeMolay Degree.
- Junior Inquisitor** - DeMolay Degree.
- Jacques DeMolay** - DeMolay Degree.
- Magnificent Seven** - All seven Preceptor parts recited in sequence.
- Father's Talk**

Athletics:

The most important aspect of athletic events at Conclave is to have a good time. Please practice good sportsmanship at all times.

- Guidelines: Points and trophies for some individual & team events will be awarded in two age categories: I. 12-15, and II. 16-20. All other events are open competition. Please see registration form for specific events. Each DeMolay (Maine & visiting) is permitted to participate in all of the Chapter events, five individual athletic events and two team events.
- Scoring: Points will be credited as follows:
1st Place = 3 pts. / 2nd Place = 2 pts. / 3rd Place = 1 pt.
- Events: See Conclave registration form for full listing of athletic events.

Check Out

NO TROPHIES WILL BE AWARDED UNTIL CONCLAVE STAFF HAS INSPECTED ALL DORMITORIES.

Best Chapter at Conclave:

The traditional "Best Chapter at Conclave" trophy will be awarded to the Chapter scoring the highest in combined ritual and athletics.

Schedule of Events (Tentative)

<u>Date/Time</u>	<u>Event</u>	<u>Location</u>
Friday, June 26th		
10:00AM – 12:00PM	DeMolay/Advisor Check-In	Pierce Hall Lounge
11:30 – 1:30	Lunch	Dana Dining Hall
1:30 – 4:00	Athletic Events	Specific Locations TBA
4:00 – 5:00	Free Swim	Pool (Alfond Athletic Complex)
5:30 – 6:30	Dinner	Dana Dining Hall
6:45 – 8:00	Opening Ceremonies**	Strider Theatre
8:15	Ritual Events**	Strider Theatre/Pierce Hall
10:00 – 10:30PM	Pizza Party	Pierce Hall Lounge
10:30PM – 12:00AM	Athletic Events	Pierce Hall
1:30	Lights Out	
Saturday, June 27th		
7:00AM – 7:30AM	Cross Country Run	Course TBA
7:00 – 8:00	Breakfast	Dana Dining Hall
8:00 – 11:30	Athletic Events	Specific Locations TBA
11:30 – 1:30PM	Lunch	Dana Dining Hall
12:30 – 1:30	Installing and State Suite Rehearsal	Strider Theatre
1:30 – 2:00	Tug-O-War	Roberts Lawn
2:00 – 3:30	Dodgeball Tournament	Alfond Field House
3:30 – 4:30	Free Swim	Pool (Alfond Athletic Complex)
3:30 – 4:30	Guest Check-In	Pierce Hall Lounge
5:30 – 7:00	State Master Councilor's Banquet*	Roberts Dining Hall
7:00 – 8:30	Installation of Officers*	Strider Theatre
9:00 – 11:00	Dance*	Foss Hall
1:30	Lights Out	
Sunday, June 28th		
7:15AM	Room Cleanup and Checkout/ Keys Turned In	All Dormitories No Breakfast until dorm rooms have been inspected and cleared.
8:00 – 9:30	Breakfast	Dana Dining Hall
9:30 – 11:00	Devotions, Awards Presentation and Closing Ceremonies	Strider Theatre

*Dress pants, shirt, shoes and tie required

**Conclave shirt required